

Hosting Next TCS (2023-2026)

(Submitted by TCS)

ACTION REQUIRED:

The Committee is invited:

- a) To take note of the information of hosting next TCS
- b) To approve the hosting Member for next TCS from 2023 to 2026

APPENDIXES:

- 1) DRAFT TEXT FOR INCLUSION AT SESSION REPORT
- 2) Hosting Next TCS from 2023 to 2026

APPENDIX A:

DRAFT TEXT FOR INCLUSION IN THE SESSION REPORT

XX Hosting Next TCS from 2023 to 2026 (agenda item XX)

XX.1 The Committee took note of the information on the issue for hosting next TCS from 2023 to 2026.

XX.2 The Committee expressed highly appreciation to the Government of the Macao Special Administrative Region of the People's Republic of China, and the Macao Meteorological and Geophysical Bureau for hosting and continued supporting to TCS.

XX.2 The Committee accepted the kind offer from Macao, China to host TCS for another four-year period from 2023 to 2026.

(Additional text to be added in the light of discussion on this item)

APPENDIX B:

Hosting Next TCS from 2023 to 2026

Background Information

The Forty-Ninth Session of the Typhoon Committee (Yokohama, Japan, from 21 to 24 February 2017) accepted the kind offer from Macao, China to host TCS for another four-year period from 2019 to 2022.

As the end of four-year period is approaching, TCS, in consultation with TC Chair and AWG, sent a circular letter to Members for proposals of hosting the next TCS on 8 March 2021.

A kind offer from Macao, China has received for hosting TCS next four-year period from 2023 to 2026. (Annex I)



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Governo da Região Administrativa Especial de Macau
地球物理暨氣象局
Direcção dos Serviços Meteorológicos e Geofísicos



Mr. YU Jixin
Secretary of Typhoon Committee

Typhoon Committee Secretariat
Avenida de 5 de Outubro
Coloane, Macau

來函編號
Sua referência

TCS/075-2020-024/2021

來函日期
Sua comunicação de

08/03/2021

發函編號
Nossa referência

DDR06.03/1200/2021

澳門郵政信箱 93 號
C. Postal 93 – Macau

05/07/2021

事由：
Assunto

Hosting the Typhoon Committee Secretariat 2023-2026

Dear Mr. YU,

We hereby inform that Macao, China has the intention to continue hosting the Typhoon Committee Secretariat (TCS) for the next four-year period from 2023-2026 and will highly appreciate if our candidacy is accepted.

Attached please find the filled criteria for hosting the TCS, equivalent to the present conditions offered by the Macao SAR Government.

Yours Sincerely,

LEONG Weng Kun

Director of Meteorological and Geophysical Bureau and
PR of Macao, China with WMO



Annex : Criteria for Hosting the Typhoon Committee Secretariat (Adapted from the criteria used in 2005)



Criteria for Hosting the Typhoon Committee Secretariat (Adapted from the criteria used in 2005)

The following is a list of criteria which will be used to select a host Member for the Typhoon Committee Secretariat. Not all of these must be met, but Members will be given consideration for those criteria met. Each category is weighted in the evaluation by the number in parentheses following the title.

1. Office and Infrastructure Facilities. (20)

- a. Reasonable office space (using WMO standards for guidance). (YES)
- b. Office furniture required includes individual desks, tables, file cabinets, and other items to operate an efficient office. (YES)
- c. General services such as maintenance, security, cleaning. (In general, general services are included in the Endowment Fund, request can be made for other major maintenance, which will be assessed on a case by case basis annually.)
- d. Easy access to toilet facilities. (YES)
- e. Access to conference facilities on a scheduled basis. (YES)
- f. Free parking for each Secretariat staff member. (2 free car parks are provided nearby the building of TCS)
- g. Access to healthful recreational facilities. (YES)

2. Personnel. (25)

- a. A full-time Secretary approved by the Typhoon Committee who will be the director of the Secretariat and will supervise the other members of the Secretariat.
- b. A full-time meteorologist, hydrologist, and a disaster prevention expert.
- c. Secretarial officers for daily secretariat operations.
- d. Security for the staff.
- e. The Host can coordinate with other Typhoon Committee Members to provide seconding personnel to the Secretariat to fulfill the personnel required in b. above. Any agreements must be in writing and specify the expertise and length of service. Any seconded staff not from the Host shall have:



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Direcção dos Serviços Meteorológicos e Geofísicos

Annex

- 1) Privileges and immunities that apply to WMO staff and these shall be documented in writing.
- 2) Arrangements for suitable living conditions (housing and environment)
- 3) Availability of good hospitals and international schools
(Contribution, as an Endowment Fund (USD 432,600), to help cover partly the cost of staff and the daily operations, indicated in ANNEX.

The Government shall pay to no more than three professional staff. The recruitment shall be made by TCS among the TC Members, with salary level as a senior technician, of the Macao SAR government, according to the concerned laws and regulations of the Macao SAR.

The Government shall provide, to the Secretary of the Typhoon Committee from outside the Macao SAR, residential accommodation with furniture and medical benefits laid down in the general practice of the Government. The Secretary shall pay the accommodation rent according to the relevant provisions for the public administration staff of the Macao SAR.

The Government shall provide, to the professional staff, medical benefits laid down in the general practice of the Government and provide them with housing benefits according to the relevant provisions for the public administration staff of the Macao SAR.)

3. Telecommunications. (20)

- a. A minimum of one telephone for each member of the Secretariat. In addition, it would be preferable to have multiple lines access on each telephone, voice mail capable telephones, and teleconferencing capability.
- b. Dedicated facsimile equipment for the Secretariat.
- c. Broadband internet access and e-mail system access. It would also be preferable to have an internet access system that can be used during travel.
- d. A PC and required software for each Secretariat staff member and also it would be preferable to have a Secretariat internal intranet among the Secretariat's PCs.
- e. At least 2 laptop computers which could be taken when on travel for official use.

 2



- f. Computer and software support services.
- g. It would be preferable to have access of supporting computing services (with large computers)
(a. to g.: Endowment Fund included)

4. **Administrative Services. (15)** Access to timely:
- a. Typing
 - b. Photocopying
 - c. Dispatching of mail at no cost to the Secretariat. (YES)
 - d. Reception of visitors and notification of Secretariat members of visitors. (YES)
 - e. Assistance in planning and holding meetings. (deliberated on request)
(a. to b.: Endowment Fund included)

5. **Conveniences. (10)** Availability of:
- a. International airports (YES)
 - b. Suitable hotels (YES)
 - c. Embassies and consulates (YES)
 - d. International Organizations (YES)
 - e. Banking and financial services (YES)
 - f. Accessibility to Members (YES, Macao International Airport or 1 hour Jetfoil from Hong Kong International Airport)

6. **Support to Typhoon Committee. (10)**
- a. Implement budgetary process approved at the 37th Session of the Typhoon Committee to improve the effectiveness and efficiency of the Committee.
 - b. In collaboration/coordination with the AWG and all Members, prepare an annual work plan aimed at providing detailed, specific actions/measures to meet the objectives of the Strategic Plan.
 - c. To act as chief editor in developing, integrating, publishing, and disseminating the Typhoon Committee Newsletters and other publications.



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Annex

- d. Collect and dissemination to all Members required information and documentation prior to the Typhoon Committee Session.
- e. Provide technical and secretariat support for and during the Typhoon Committee Sessions, AWG meetings, and appropriate working group meetings.
- f. During Typhoon Committee Sessions, assist in drafting the final report of the session.
- g. Operate in accordance with the Secretariat Terms of Reference as approved by the Typhoon Committee. The Host will agree to host the Secretariat for a minimum of 4 years with possibilities of extensions.

(a. to f.: support can be deliberated on request. g.: agree to host the Secretariat for a minimum of 4 years.)

ANNEX

Item Description

Personnel

Secretary

Support staff

Equipment

Furniture

IT Equipment

Office Equipment

Office Supplies

Office Operations

Office Security & Safety Costs

Office Cleaning and Maintenance

Communications (Telephone, Fax, Postage, Internet/E-mail Costs, Dissemination Costs)

4



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Annex

Utilities & Miscellaneous

Publications

Information and Resource Materials (not to include publications on specific projects)

5